GENERAL

- The **DCFS Area Map** now shows in CHRIS when the **Crtl+A keys** are selected and then it can be printed.
- To clean up **NYTD Element #34** for the 2013A Follow-Up Population that did not Submit the Survey by March 31, 2013, the value **'Unable to locate/invite'** can now be selected on the NYTD screen, **Youth Outcomes #34-36** tab, without getting the 2296 block message.

WORKLOAD

New Workload Assignment Alert Window
Path: Alert Window Populates on Log in
- A correction has been implemented to correct the functionality of the **Show** Button navigation when a Differential Response Referral assignment is highlighted in the New Workload Assignment(s) inset grid.

Workload/Case/Referral/I&R/Provider/DR Dialog Box
Path: Workload
- The quick pick informational message has been revised to the following:
  To obtain a quick pick list of the last 10 Referral/Investigations/Cases/ Differential Response /Providers viewed, select the appropriate radio button, right click on your mouse in the "Existing" box and select the desired Referral/Investigation/Case/Differential Response/Provider

SEARCH

Search
Path: Search
- A new Wildcard check box will be added for Last and/or First Name searches. The Wildcard search can be performed alone or in conjunction with the Soundex search. When the Wildcard search is performed, it will return results to include any occurrence of the entered text as part of the name in the search results. For example, if a CHRIS user searches for Tim, the wildcard function will return results for **Tim**, **Tim**othy, **Tim**eisha, Whi**tim**ore, Bal**tim**ore and **Tim**my. The Wildcard search will automatically be checked for Hotline staff and Central Registry staff when they tab out of the First and Last Name fields. They can uncheck if they do not want to use the search feature.

Referral History Screen
Path: Search/Client Search/Referrals
- **Screened Out** with the Screen-Out Reason in parenthesis (i.e. **Screened Out (Duplicate Referral)**) will show for the Referrals highlighted in the top inset grid that were screened out. **Differential Response** will show for those Referrals that were accepted for Differential Response.
- A correction was made to ensure the **Family Service Worker** column displays the name of the most recent worker with primary responsibility for the referral.

<mark>**REFERRAL/INVESTIGATION**</mark>

Report to PA
Path: Workload/Referral-Investigation/Reports
- The title of the Report to Report to Prosecuting Attorney for Arkansas State Police Crimes Against Children Division Investigations has been changed to "Crime**s** Against Children Division - Arkansas State Police"

Referral
Path: Workload/Referral-Investigataion/Referral/Referral
- The following pick list value was added in the Relationship to Referral pick list
  - **Case Manager**

Referral Acceptance
Path: Workload/Referral-Investigation/Referral/Ref. Accept
- The **Differential Response Referral ID** field was removed from the Referral Acceptance screen.
- The following pick list values have been removed from the screen-out reason on the **Override** referral acceptance screen.
  - **I & R**
  - **Other Services**

Central Registry Query- Search Criteria dialog box
Path: Workload/Referral-Investigation/Referral/Referral Acceptance/Central Registry Query Dialog Box/Search Criteria Dialog box
- A new Wildcard check box has been added for Last and/or First Name searches. The wildcard search can be performed alone or in conjunction with the Soundex search. When the Wildcare search is performed, it will return results to include any occurrence of the entered text as part of the name in the search results. For example if a CHRIS user searches for Tim, the wildcard function will return results for **Tim**, **Tim**othy, **Tim**eisha, Whi**tim**ore, Bal**tim**ore and **Tim**my
- **Screened Out** with the Screen-Out Reason in parenthesis (i.e. **Screened Out (Duplicate Referral)**) will show for the Referrals highlighted in the top inset grid that were screened out. The Wildcard search will automatically be checked for Hotline staff and Central Registry staff when they tab out of the First and Last Name fields. They can uncheck if they do not want to use the search feature.

Alleged Victim's Interview Screen, Sibling Interview Screen, O/P interview screen, Collateral/Other Person in Home Interview
Path: Workload/Referral-Investigation/Investigate/Victim Interview/Sibling Interview/O/P Interview/Collateral interview
- The following value was added to the **Type of Location** pick list on the Victim, Sibling, O/P and Collateral interview screens in Investigations:
  - **Face to Face (Mental Health Facility)**

Client General Information
Path: Workload/Referral-Investigation/Investigate/Client

- A correction was made so that on the client general information screen, the navigation of the Tab button will go from the Date of Birth field to the SSN field instead of from the Date of Birth field to the Date of Death field.

Relationships Screen
Path: Workload/Referral-Investigation/Referral/Relations AND
Path: Workload/ Referral-Investigation /Investigate/Client/Relations

- The following values were added to the Relation pick list on the Relationships screen:
  - **Friend**
  - **Neighbor**
  - **Principal**
  - **Student**
  - **Unmarried Partner of Parent**

Collateral Information Screen
Path: Workload/Referral-Investigation/Referral/Coll Info AND
Path: Workload/ Referral-Investigation /Investigate/Coll Info

- The following values were added to the Relationship to Family pick list on the Collateral Information screen in investigations:
  - **Case Manager**
  - **Mental Health Professional**
  - **Prosecuting Attorney**
  - **School Personnel**

Referral Notes
Path: Referral / Notes

- A correction was made to the Referral Notes to print all text, maximum 4000 characters

Safety Planning Tab
Path: Workload/Referral-Investigation/ Investigate/Client / HSA

- A new #1 question has been added for HSA, Safety Plan tab. All other questions will remain and move down in sequence.

  New question:
  1. Was a written, supervisor-approved protection plan developed with and provided to the family to address identified safety factors thereby allowing the child to remain safely in the home? (Yes or No)
  (If "Yes" is selected, the below questions will become mandatory)

  If a written protection plan was developed, please describe the elements of that protection plan in the text boxes below:

  - Date plan was put into place: (00/00/0000)

- Actions taken to protect the child from each identified safety factor and Who is responsible for implementing each action listed: (Mandatory yellow Text Field - max 2000 characters)
- How plan will be monitored (e.g., frequency, duration, by whom, etc.): (Mandatory yellow Text Field - 2000 characters)

Also, the Tab "Safety Plan" has been renamed "Safety Planning" and the "Safety Plan-Protecting Interventions" grouping title has changed to "Protection Interventions".

The questions and changes will be required starting April 26, 2013, forward.

Health and Safety Checklist Tab
Path: Workload/Referral-Investigation/ Investigate/Client / HSA

- The Copy button on the HSA screen, Health and Safety Checklist tab, is disabled when there is only one active client in the Investigation and/or Case, because there is no other client to copy entered information to.

DIFFERENTIAL RESPONSE:

Client Contact
Path: Workload/Differential Referral/Contact

- The following value was added to the **Type/Location** pick list:
  - **Face to Face (Mental Health Facility)**
- The time has been added to the Date Contact entered section
- A **Print** Button has been added to the Differential Response Select Contact Dialog Box that enables printing of a new "DR Contacts Report". The printed DR Contacts Report will match the Contact sort order or filter selection displayed in the Contacts Inset Grid.

Referral Acceptance Screen
Path: Workload/Referral-Investigation/Referral/Ref. Accept

- A Referral does not qualify for the Differential Response Program if the Last Name of "Unknown" is entered for all Clients on the Client Demographics Screen regardless if the Referral meets established Differential Response eligibility requirements. If the Accept for Differential Response Checkbox is checked on the Referral Acceptance Screen a message will appear to alert Staff the Referral does not meet the eligibility requirement for a valid last name entered for at least one client.
- The Referral Override functionality has been changed to enable the DR Coordinator and designated DR Unit Staff to Override Differential Response Referrals through the entire DR documentation process prior to closure approval. When closure has been approved an Override of the DR Referral will not be possible.
- Differential Response eligibility logic has been added to the Referral to disregard restrictions based on the County of Referral when all Counties are implemented in the Differential Response Program.

Select Case Plan Dialog Box
Path: Workload/Differential Referral/Family Plan/Plan

- Referral ID and Referral Name fields have been added to the Differential Response Family Plan in the General Information grouping and on the printed Family Plan

Differential Response Closure Screen

Path: Workload/Differential Response/Closure

- If Differential Response Program Staff determine an Investigation is warranted, a requirement has been added for mandatory entry of the Referral ID for the Investigation opened by the Hotline in a new **Referral/Investigation ID** field when any Referred to investigation Closure Reason is selected prior to a request for closure approval of the Differential Response Case.
  - Referred to Investigation Closure Reasons:
    - Referred to Investigation
    - Referred to Investigation – Initial allegation more severe
    - Referred to Investigation – New allegations of abuse/neglect
    - Referred to Investigation – Family refused safety assessment
  - A message alerting Staff of the Referral/Investigation ID requirement will appear if the Referral/Investigation ID field is left blank or the entry is not a valid and open Investigation ID when the screen Add button is clicked on.

- New logic has been added to prevent the request for closure approval of a Differential Response Case open more than 14 days from the Referral Date without an approved FSNA and Case Plan when the following Closure Reasons are selected:
    - Case Connect – Connect to a Closed Case and Re-open the Case
    - Case Connect – Open a New Case
    - Case time reached
    - Service referrals/linkage complete
  - A message alerting Staff of the requirement for an approved FSNA and Case Plan will appear when the screen Add or Change button is clicked on.
  - The block does not apply for all other Closure Reasons.

CASE:

Enter/Exit Placement Screen

Path: Workload/Case / Placement / Place / Enter-Exit

- When clicking the **Provider Details…** button, the Provider's telephone has been added to the "Provider Details for the Placement" box, in the Address box.

Relationships Screen

Path: Workload/Case/Client/Relations

- The following values were added to the Relation pick list on the relationships screen
    - **Friend**
    - **Neighbor**
    - **Principal**
    - **Student**
    - **Unmarried Partner of Parent**

Collateral Information Screen
Path: Workload/Case/Coll Info.

- The following values were added to the Relationship to Family pick list on the collateral information screen in investigations
    - **Case Manager**
    - **Mental Health Professional**
    - **Prosecuting Attorney**
    - **School Personnel**

Re-Determination/Changes
Path: Workload/Case / Client / Finances / Applications / ReDet-CHG

- The Left Care Date has been added to Trust Form A screen, next to Date Sent and under Sex indicator.

Client Contact Information Screen
Path: Workload/Case/Services/Contacts/Client Contact tab

- The time has been added to the Date Contact Entered and Supervisor Reviewed Date section of a contact in a case
- The following value was added to the **Type/Location** pick list:
    - **Face to Face (Mental Health Facility)**

Client General Information
Path: Workload/Case/Client

- On the client general information screen, the navigation of the Tab button will go from the Date of Birth field to the SSN field instead of from the Date of Birth field to the Date of Death field.

Health and Safety Checklist Tab
Path: Workload/Case/Client / HSA

- The **Copy** button on the HSA screen, Health and Safety Checklist tab, is disabled when there is only one active client in the Investigation and/or Case, because there is no other client to copy entered information to.

Safety Planning Tab
Path: Workload/Case/Client / HSA

- A new #1 question has been added for HSA, Safety Plan tab. All other questions will remain and move down in sequence.

    New question:
    2. Was a written, supervisor-approved protection plan developed with and provided to the family to address identified safety factors thereby allowing the child to remain safely in the home? (Yes or No)
    (If "Yes" is selected, the below questions will become mandatory)

    If a written protection plan was developed, please describe the elements of that protection plan in the text boxes below:

- Date plan was put into place: (00/00/0000)
- Actions taken to protect the child from each identified safety factor and Who is responsible for implementing each action listed: (Mandatory yellow Text Field - max 2000 characters)
- How plan will be monitored (e.g., frequency, duration, by whom, etc.): (Mandatory yellow Text Field - 2000 characters)

Also, the Tab "Safety Plan" has been renamed "Safety Planning" and the "Safety Plan-Protecting Interventions" grouping title has changed to "Protection Interventions".

The questions and changes will be required starting April 26, 2013, forward.

PROVIDER:

Find Provider response window
Path: Provider / Directory
- A **CALL Recruited** checkbox has been added to the Find Provider response window. It is available when there is no Service Provided selected OR if one of the services is Adoptive Home, Foster Family Home, or Pre-Adoptive Home.
- The following informational message has been added:

  To obtain a quick pick list of the last 10 providers viewed, check the Provider ID box and right click on your mouse in the Provider ID box and select the desired Provider.

Provider Search Results
Path: Provider / Directory/Find
- The Provider's City, State and Zip have been added next to the Street number/name for the Physical Location Address on the Provider Search Results screen, **Provider Details…** button.
- **CALL Recruited?** is a new column in the top Provider Details: inset grid and bottom Service Details inset grid. **Yes** will show in the CALL Recruited? column for Adoptive Home, Foster Family Home, or Pre-Adoptive Home services that have Yes answered for CALL Recruited? on the Services tab. If a column does not have data that is applicable to the service, then the column will be blank.

Provider General Information Tab
Path: Provider/Directory/Info/General Information Tab
- A new pick list value of '**App. Did not Respond'** was added to the Reason for End date pick list

Provider Address/Telephone Tab
Path: Provider/Directory/Info/Address/Telephone Tab
- The Provider's City, State and Zip have been added next to the Street number/name on the Address column in the inset grid on the Address/Telephone tab.

Provider Services Tab
Path: Provider/Directory/Info/Services Tab

- A correction was implemented to enable end-date of Services other than Relative Guardianship on the Provider Information Services Tab when the Provider has an open Guardianship Subsidy.
- **CALL** (which stands for **C**hildren of **A**rkansas **L**oved for a **L**ifetime**) Recruited?** is a new question that will be enabled and mandatory for Adoptive Home, Foster Family Home, or Pre-Adoptive Home services. Once one of these services are approved, then the question will be disabled. If Yes is selected, then the 'What Prompted Inquiry' on the Preferences tab will automatically check **C.A.L.L.** upon Service approval.
  - A conversion was done to default CALL Recruited? to Yes for Adoptive Home, Foster Family Home, or Pre-Adoptive Home services that have 'C.A.L.L.' selected for 'What Prompted Inquiry' on the Preferences tab.

Provider Contact Information Screen
Path: Provider/Directory/Contacts
- The following value was added to the **Type/Location** pick list on the provider contact information screen
  - **Face to Face (Mental Health Facility)**
- The time has been added to the Supervisor Reviewed Date section of a provider contact
- Contacts that have not been reviewed by the Supervisor within 20 working days will automatically drop out of the Supervisor Approvals box and become Read Only. This is the same logic that is being used for Case Contacts. **Note:** This logic was also added to RA and RA-FASD Contacts.